

MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT

The General meeting of the Bigfork County Water and Sewer District was held on January 8, 2020 at the District office. Board of Director Bob Keenan presided.

ATTENDEES:

Directors: Bob Keenan, Seth Price, Lloyd Ross (via phone)
District Employees: Julie Spencer, Mimi Wildeman,
Engineering: Jeff Cicon P.E, Morrison Maierle
Public: None

READ AND APPROVE MINUTES:

The minutes of the December 11th, 2019 General Board Meeting were reviewed for approval Price made a motion to approve the minutes Ross seconded and it was unanimously.

RESOLVED, That the minutes of the December Board Meeting be approved as submitted

The minutes of the December 26th, 2019 Special Board Meeting were reviewed for approval Ross made a motion to approve the minutes Price seconded and it was unanimously.

RESOLVED, That the minutes of the December Special Board Meeting be approved as submitted

CONSENT AGENDA

Keenan asked for discussion, no further discussion Ross made a motion to approve, Price seconded, it was unanimously.

RESOLVED, That the Consent Agenda be approved

NEW BUSINESS- Source Water – Kristi Kline -unable to present due to weather

OLD BUSINESS

Operations Report- Keenan asked for discussion the Board had questions regarding account 0127-00 leak on their service line under the building. They put a band aid on it we would like them to run a new service line. They will have to get easements in place at that time will install a new meter pit. Price made a motion to approve the Operators Report, Ross seconded, and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Engineering update, Jeff Cicon

Water System

- **Task Order #34: Ramsfield #4 Well Pump and Electrical Improvements** – After the air development on the well, the permanent well pump was reinstalled. The well was pumped some

more and is yielding very little sand. It is our recommendation that the well be put online after disinfection and water quality testing.

- Water Tank and Transmission Line Project: The revised bond election date is February 26th. A note was put on the December bills to alert the public of the project and bond election. We put together an informational flyer that has been put on the District's website. Furthermore, we are planning on presenting at the Bigfork Town Hall on January 14th. We are also scheduled to meet with the reporter for the Bigfork Eagle to discuss the project. We will be contacting all outlets, Media, Local Boards

Wastewater System

- Task Order #36: Bay Sewer Replacement Project
 - Comments from the SRF program have been addressed. The 30-day public comment period for the environmental review runs through December 25.
 - A design meeting was held on November 20 to discuss the overall design, phasing plan, cost estimate, and schedule (meeting notes are attached). A final design review meeting is scheduled for December 18. Following the meeting, final plans and specifications will be submitted to MDEQ for approval.
 - A community meeting was held on December 4 to discuss the project background, proposed changes, construction impacts, and answer any questions (slides are attached). Most of the discussion centered around the proposed grinder pumps and low-pressure sewer including ownership, maintenance, electrical service, etc.
 - We have reached out to some of the property owners to discuss the needed easements for the project. This process will continue while the project is being reviewed by MDEQ.

Development Review

- The Settlement Subdivision – No update
- Saddlehorn No. 11 – We have given the developer direction as to how to loop the water system for the proposed changes and plans are being updated. A project schedule has not been determined.

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- *Standpipe Water Tank*- Engineers Report
- *7959 Highway 35*- Discussion was had no decision will be made until a full Board is present, we need a fixture count on all properties to make a correct fixture count. The Board will revisit at a

future meeting.

Purchase of Additional CD Investment –..... Price & Ross

- Investments should be short term 6 months or less

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

Pretreatment Regulations Cahill & Price

- None

Budget & Rate Structure Helberg & Ross

- No Update

Rules & Regulations Cahill & Price

Farmland..... Helberg, Cahill

- No Update

COMMUNICATIONS

Water Right Chan Application- Approved

DEQ Letter- Bigfork Bay Collection System Improvement

ADJOURNMENT

Keenan called for a motion to adjourn. Price moved, Ross seconded, and it was unanimously

RESOLVED that the public meeting be adjourned at 2:00 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

Board of Director Bob Keenan